



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE CANADIAN MARTYRS CATHOLIC SCHOOL COUNCIL MEETING

March 18, 2025  
Library

Minutes of the Meeting of the Canadian Martyrs Catholic School Council, held on March 18, 2025 at 6:00 pm.

The meeting was called to order at 6:00 pm by L. Incaviglia.

### A. ROUTINE MATTERS

1. Land Acknowledgement - <https://www.youtube.com/watch?v=lbkpA1a37zw>

2. *Opening Prayer – Prayer for Catholic School Council*

The opening prayer was led by W. Wilson

### 2. Roll Call

| CATHOLIC SCHOOL COUNCIL MEMBERSHIP              |                    | Present | Excused | Absent |
|---|--------------------|---------|---------|--------|
| Principal/Vice-Principal<br>Secretary/Treasurer | Lisa Incaviglia    | √       |         |        |
|   | Wendy Wilson       | √       |         |        |
| Co-Chairs                                       | Rose Allison       | √       |         |        |
|   | Nicole Cameron     | √       |         |        |
| Teacher Representative                          | Sandra Borg-Holjak | √       |         |        |
| Non-Teaching Representative                     | Alexandra Moore    |         | √       |        |
| OAPCE Representative                            | Yiching Chua       | √       |         |        |
| PARENT/GUARDIAN MEMBERS                         |                    |         |         |        |
| Melissa Sticca                                  |                    |         |         | √      |
| Jacqueline Rizza                                |                    | √       |         |        |
| Shannon Walton                                  |                    | √       |         |        |
| Maria Marques                                   |                    | √       |         |        |
| Deanna Arlia                                    |                    | √       |         |        |
| Betty Subic                                     |                    |         | √       |        |
| Anthony Adeoye                                  |                    |         |         | √      |
| Martha Sanusi                                   |                    |         |         | √      |

**Minutes of the Meeting taken by L. Incaviglia**

**Guest(s) in Attendance** – NA

**3. Disclosure of Interest**

Members of Catholic School Council shall declare a conflict of interest in matters that they, members of their families or their business affiliations could directly or indirectly benefit from the decisions of the committee.

No Disclosures of Interest were declared with any items on the agenda.

**4. Approval of Minutes of the Canadian Martyrs Catholic School Council Meeting of November 2024**

**B. PRESENTATIONS** – None

**C. PRINCIPAL'S REPORT**

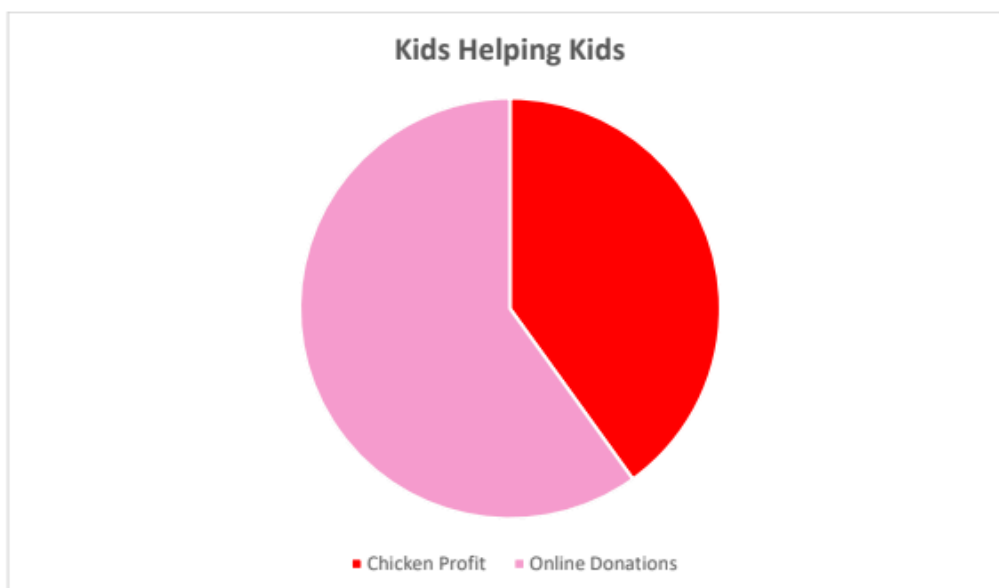
● **Niagara Catholic Parent Involvement Committee – NCPIC**

-Nominations are now open for NCPIC for the 2025-2026 school year

-Interested parents/guardians are to complete and submit the parent/guardian nomination form no later than 4:00 p.m., on Friday, May 16, 2025

-The nomination form will be sent to CSC members and information will be included in the April Newsletter

- **Special Education Advisory Committee (SEAC) Report** - There is no report at this time.
- **Catholic School Council Financial Statement** - Candy Grams was very successful. Toonie Tuesdays continue to be successful and all funds support the Grade 8 students with Graduation expenses.



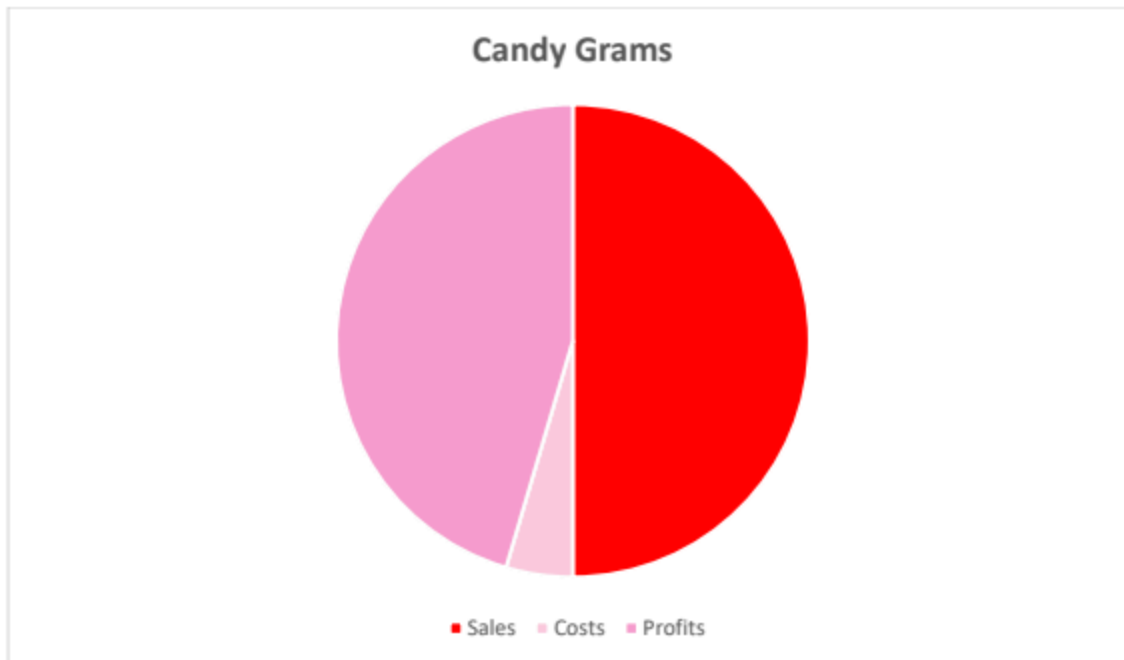
**Sales** – 1380.00

**Costs** – 1030.15

**Profits** – 349.85

**Donations** – 523.00

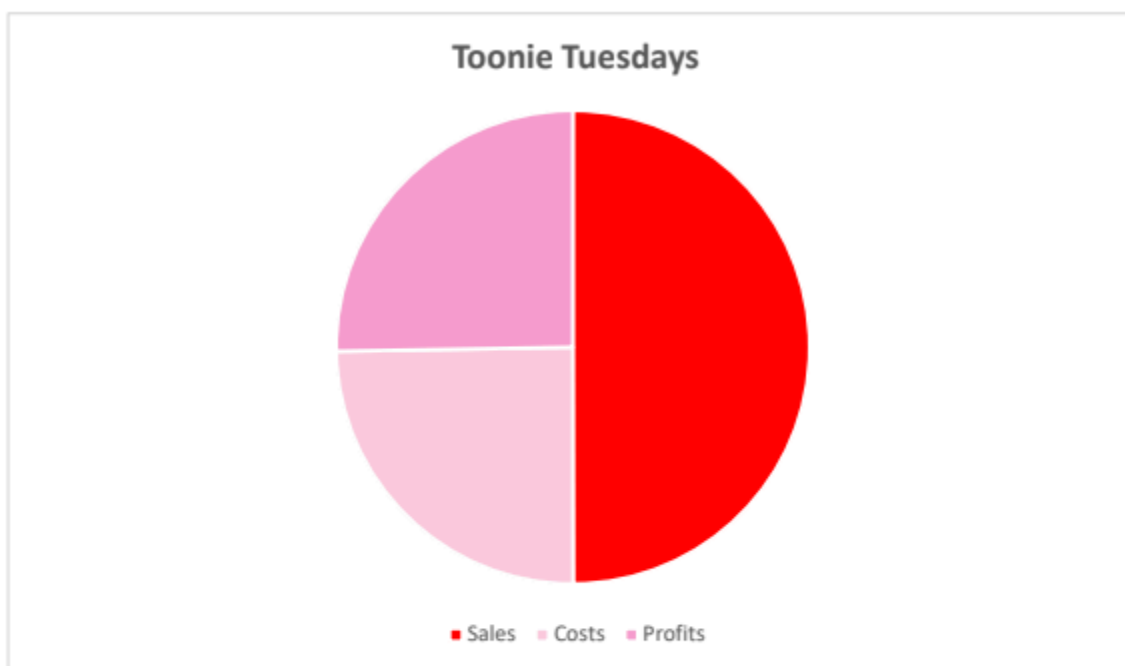
**Total Money Raised:** 872.85



**Sales – 1709.50 (that's 1710 candy grams!!!)**

**Costs – 155.88**

**Profits – 1553.62**



**Sales – 9005.95 (approx. \$500 per week in sales)**

**Costs – 4458.10**

**Profits – 4552.57**

- **Parent Engagement Plan** - Results of the Parent Engagement Survey  
 Topic of most interest - Internet Safety and Cyber Bullying -  
 Best night of the week to participate in school events - 1. Monday 2. Wednesday

Jon Hansen is a possible guest speaker on the topic of Internet Safety and Cyberbullying. Here is a video about his presentation: <https://vimeo.com/1057584035/51de210a32>

He is available the week of May 5th - Catholic Education Week. - Parents support having Jon come to Canadian Martyrs. It was requested that we ask Jon to livestream his presentation.

School Cash Online - use this as an item in School Cash with no cost so parents can RSVP and request child care

We will use School Messenger to remind parents and include Jon's video link with information about his presentation.

- Review of Policy 702.1 Playground Equipment Administrative Operational Procedures

Lisa to find out about Corporate Donations/Outreach and next steps with NCDSB Facilities Services.

#### **D. CO-CHAIRS REPORT - none at this time**

#### **E. POLICY REVIEW AND FEEDBACK**

The following Governance Policies are currently being reviewed as part of the [Establishment and Cyclical Review of Policies Policy \(100.5\)](#) review process.

To be considered, all submissions must identify the specific Governance Policy and include your name, phone number, address and affiliation with Niagara Catholic.

Anonymous or pseudonymous submissions will not be considered

- There are currently no policies being vetted by Niagara Catholic.

Please submit your feedback to [Anna Pisano](#).

#### **F. STAFF REPORT – Mrs. Borg-Holjak**

1. Report Cards and IEPs went home to parents on Feb 11th. This is a busy time of year as we continue to teach and challenge students in their learning, but we are also beginning to think about and prepare for the next school year. Our Grade 8s will continue to participate in activities to prepare for the transition to High School such as Colour Wars at Holy Cross on May 16th. The Kindergarten Open House was scheduled for Feb 6th and rescheduled to the following week due to inclement weather. Future Crusaders are already registered.
2. The Candy Gram fundraiser was a huge success. Funds are being used to purchase and repair physical education equipment.
3. The Kids Helping Kids campaign took place from Feb. 10th to 21st. It was a fun two weeks for staff and students. Special days included Random Acts of Kindness, Favourite Colour Day, and Jersey Day.
4. The Intermediate Girls' Basketball Tournament was March 3rd - made it to semi-finals and finished third overall. The Intermediate boys Basketball Tournament was on February 24th - also made it to semi-finals and finished third overall. Both teams demonstrated sportsmanship and were wonderful ambassadors of CM
5. The Chess Team is currently practising for the Tournament on March 25th.
6. The next sport is Junior Boys' and Girls' Basketball - Tournaments are on March 24th and 26th.
7. Following the basketball season, Junior Boys' and Girls' Handball will begin. Still waiting for the tournament date.
8. March 4th was Shrove Tuesday - pancakes were supplied by The Lunch Lady and were well received by students. Real maple syrup was provided to students as well.

9. Lent began with Ash Wednesday on March 5th. Ashes were distributed to staff and students in the gym by Msgr. Hugh. Confessions at school on March 19th and Stations of the Cross on Holy Thursday, April 17th, Easter Mass at St. Alfred's Church on April 29th.
10. March 17th - St. Patrick's Day - Out of Dress Code Day -first time in a while that it fell on a school day and not March Break
11. March 24th - Intermediate Mathletes competition taking place at CM

**G. OAPCE - Y. Chua - May 24, 2025 Conference at Saint Michael Catholic High School -**  
Information will be emailed to Lisa and she will forward it to the group for their consideration.

**H. AGENDA ITEMS - DISCUSSION FOR FUTURE MEETINGS – Parent Engagement Event, Considerations and Fundraising for Playground Equipment**

**I. NEXT MEETINGS – Monday, April 28, 2025, at 6:00 pm in the Library.**

**J. ADJOURNMENT**

This meeting was adjourned at 7:01 pm.

**K. CLOSING PRAYER – Hail Mary**